

ALL camp reservations are handled by Pam Brooks, Camp Wahi Program Manager. Her number is 601.326.5660. Her email is pbrooks@gsgms.org.

1. Leader calls or emails to get available dates for the camp she/he wants to use.
2. Once dates are selected, Pam will put the reservation on the calendar as “tentative”.
3. Leader has 2 weeks to submit reservation form, which can be found on our website (gsgms.org) and the $25 deposit. Directions for submitting the deposit are on the reservation form. Leader emails completed form to Pam or mails to Girl Scouts of Greater Mississippi, Attn: Pam Brooks, 1471 West County Line Road, Jackson, MS 39213.
4. Once form and deposit are received, the “tentative” designation is removed from the reservation.
5. Staff from GSGMS will call and/or email if we have not received reservation form and deposit within 3 weeks of reservation being made. If we do not reach you, we will leave a message or send an email. If we do not hear back, we will assume you are not coming.
6. On the Monday following each camp out, we will send a Camp Evaluation form and ask for final camper numbers for invoice purposes. Invoices are then prepared and emailed to leaders by appropriate staff. Leader should remit payment by using the same process as paying the deposit, as described on the reservation form.