

**Accountability:** To the Membership Specialist and Service unit manager.

**Term of Appointment:** One year, contingent upon satisfactory performance, renewal annually.

**I agree to the following:**

- I will become a member of Girl Scouts of the USA.
- I am at least 21 years old (troop leader or co-leader).
- I will abide by all national and local Girl Scout policies and standards, and I will go through the proper channels to voice any dissatisfaction.
- I will follow established event guidelines.
- I will work cooperatively with my co-leader(s) and/or assistant leader(s), sharing the responsibility of leadership and sharing information.
- I will handle any conflict in a responsible and adult manner.
- I have a genuine interest in working with girls, understanding them, and respecting their individual differences.
- I will be responsible, patient, fair-minded, and have a sense of humor.
- I will have sufficient time to do the position.
- In the presence of girls or at any Girl Scout function I will refrain from:
  - \* the use of alcohol or other controlled substances
  - \* overt displays of sexual behavior
  - \* any kind of behavior that shows disregard for local, state, and federal laws and ordinances.
  - \* any type of abusive language, foul language, or language that shows a disregard for racial, ethnic, or cultural differences.
  - \* the use of tobacco products and disrespecting girls' non-smoking rights.
- I will not deliver discipline in an abusive manner, physically or verbally. I will speak privately with a girl if I must correct her.
- I will provide constant supervision of girls assigned to me.
- - I will be responsible for my personal belongings and equipment.
- I will schedule, plan, and conduct regular troop meetings at least once a month.
- I will foster a troop environment that encourages girl and adult partnership in planning, carrying out, and evaluating activities and is Girl Led.

- I will register my troop and additions by October 1, or within two weeks after the first troop meeting.
- I will complete all required training within four months of appointment: Girl Scouting101, New Leader Training, and Journey Training.
- I will implement the GSLE (Girl Scout Leadership Experience) utilizing the Journey curriculum with my troop.
- I will maintain complete and accurate records of troop income and expenses:
  - \* Open a troop bank account with a minimum of 2 registered adult signatures.
  - \* Turn in a completed Annual Troop Finance Report along with the appropriate documentation by June 30th.
  - \* Provide parents with a copy of the finance report.
- I will provide regular written communications to keep parents informed of troop plans, activities, and troop finances.
- I will attend (or send a troop representative) and participate in monthly service unit meetings to express the needs of my troop and keep informed of council activities.
- I will maintain confidentiality when dealing with sensitive issues.
- I will be sensitive to the individual needs and interests of all girls in the troop.
- I will ensure all girls have equal access to troop activities.
- I will keep girls and parents informed of and encourage participation in inter-troop, service unit, and council events.
- **At all times, remember that you are a representative of Girl Scouts of Greater Mississippi, any behavior that reflects negatively on the reputation of Girl Scouts is cause for dismissal.**

I have read, understand, and will if appointed, carry out the responsibilities of a volunteer to the best of my abilities. I understand that if I do not carry out my duties as described, I may be released from this position before my term is completed.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Troop # \_\_\_\_\_ Service Unit \_\_\_\_\_