Cookie Booth Guidelines, Etiquette and Tips

girl scouts of greater mississippi

Review with all girls and adults before participating in booth sales.

In the interest of providing a quality program, ensuring safety and securing the assurance of future booth sales for Girl Scouts, the following procedures and tips have been developed.

Basics:

- Always have your booth sale pre-approved by your Product Chair .Booth Sale requests outside your Service Unit must be approved by the Product Chair in the area where you wish to hold the booth sale.
- Girls must be clearly identifiable as a Girl Scout, either by wearing their uniform or a Girl Scout logo t-shirt. Adults must represent a clean, modest image as they represent also the Girl Scouts.
- Appropriate girl to adult ratio must be adhered to at all times. Never leave a girl alone.
- Each booth sale must have at least one registered and approved volunteer.

Etiquette:

- Booth time slots are selected on the Service Unit level or through eBudde. Stores do not know who is scheduled for the time slots. If two troops arrive at the booth spot for the same time **DO NOT INVOLVE THE STORE.** Contact your Troop Leader or Service Unit cookie chair to verify you are in the right spot at the right time. If a mistake has been made, make appropriate accommodations or compromise. The troop who holds the spot in eBudde will be granted permission to stay. The other troop must leave.
- Booth times are for girls to engage with the community and support the cookie program. Meals should be eaten before or after their time at the booth. Water bottles and light snacks should be kept out of site.
- Always say “Thank you”, even when a purchase is not made.
- Smoking or vaping is not allowed at the booth site by volunteers or girls.
- Remove all empty boxes and trash from your booth sale when you leave.

Tips

- Arrive 10 minutes early to your booth spot so you can be set up and ready to go. DO NOT accept a sale before your time begins if there is another group present- it is their booth time.
- If approached by any one challenging the Girl Scout program politely decline the conversation and provide them with the number to contact Sarah Edwards (our COO 601-326-5645).
- In a case where you or the girls feel threatened and/or money or property has been stolen. Call 911 and then call the council.
- The length of time for girls to be productive at the booth varies by age. A Girl Scout can participate in 4 hour time blocks before a required hour break. However if she needs to use the restroom or needs to take a break during her time frame; itis probably too long for her.

We are all responsible for the reputation of the Girl Scouts. Abide by the Girl Scout promise and law in all aspects of the cookie program to maintain positive relationships with the businesses and the community. For Cookie Program Questions: Contact your Service Unit product chair, your Membership Specialist, Candy Bryant – GSGMS Product Program Manager at 601-326-5658 or csanders@gsgms.org, or Jennifer Rothert – GSGMS Product Program Director at 601-326-4475 or jrothert@gsgms.org.