

**Girl Scouts of Greater Mississippi
Board of Directors Meeting
Conference Call
Tuesday, September 24th, 2019 10:00-11:00am**

Members in Attendance: Gloria Johnson, Chair, Dr. Janice Touchstone, Dan Robinson, Candie Simmons, Sarah Palmer, Cindy Hollingsworth, Jennifer Hall, Michele Thames, Betty Mallett, Trace Swartzfager, Kearn Cherry, Carmen Walters, Connie Moran, and Mary Hill.

GSGMS staff members: Becky Traweek, Pam Britt, and Sarah Edwards

Members Absent: Robin Robinson, Marlena Pickering, Joni McClain, Charlotte Seals, Dan Thurtell, Janice Brown, Steve Seale, and Wanda Russell.

The meeting was called to order by Gloria Johnson at 10:00 a.m. noting a quorum was met.

Minutes:

Gloria Johnson presented the consent agenda. A motion was made by Candie Simmons to approve the consent agenda and was seconded by Carmen Walters. There was no discussion. The motion passed unanimously.

Finance Committee Report

Pam Britt and Candie Simmons reported on the following:

Finance committee met on September 23, 2019.

Each year we present the United Way with proposals with a focus on grants requiring Board of Directors approvals. Budget is flat and close in line to the previous year. The budget is approved by management which is balanced and reviewed by the finance committee.

There is a focus on grants and contributions. GSUSA would like to see cookie sale numbers increase. Also looking for other areas of funding to fill void from United Way contributions. Other areas to focus on include program funding (fees), store sales, increase attendance.

Becky stated that GSGMS is currently working with a grant writer on a contract basis.

Becky mentioned there is over 8.5 months in reserve funding which could decrease when improvements are implemented at the properties.

Pam requested a motion be made to approve the budget and grant permission for United Way application submissions.

A motion was made by Candie No second is needed, as the motion came from the committee. There was no discussion. The motion passed unanimously.

Proposed Budget

Pam reported we are tracking for a great fiscal year. There will be an excess of \$370K at the end of August. Last year during this time there was \$282K this time of the year and \$332K the previous year. Good portion of reserve is in cash with

cookie receivable down to an estimated \$8K. Thanks to the Hinds County Sheriff Department for assisting with cookie monies collection.

Pam mentioned for the continued efforts to look at ways to invest excess money; a task force may be developed to assist in this area.

A motion was made by Candie to approve the proposed budget and was seconded by Carmen Walters. There was no discussion. The motion passed unanimously.

Gloria discussed the new revised by-laws state the Board of Directors is to approve all contracts related to the operation of GSGMS. There are numerous types of contracts, i.e. copiers. Request the executive committee is involved on larger agreements with Becky and team approving the smaller leases/contracts/agreements. Connie mentioned each troop may have a bus or something that has to go through GS Council. Candie recommended approval to sign leases within the parameters of the budget resides with the Executive Committee. Connie would like to add professional services. Jennifer mentioned it might be easier to delegate authority up to a dollar amount. Gloria recommended Pam and Candie to draft language and put before the board for the next meeting. The language should provide two options and within the confines of the by-laws.

Property Committee

Dan Robinson reported the property tours of all offices and camps will be held September 30 – October 1. He invited all members to attend.

Executive Committee Report

Gloria reported that the Executive Committee met to discuss the new Hattiesburg lease. The lease was reviewed and a motion was made to approve.

Gloria reiterated the need for the board members to meet their financial contributions.

Board Development

Mary Hill will be working with Board Development Committee on delegation selection for the National Convention and vacancies on the Board of Directors and Board Development Committee.

Candie made a motion to adjourn the board meeting. Dan seconded the motion. There was no discussion and the motion passed unanimously. The board meeting adjourned at 11:15.

These minutes were prepared by Sarah T. Palmer, Board Secretary.

Respectfully submitted,

Sarah T. Palmer, Secretary
GSGMS Board of Directors, 2018 – 2019